

NAME \_\_\_\_\_

OFFICE \_\_\_\_\_

ADMINISTRATIVE DIRECTORATE REVIEW: TRENDS AND HIGHLIGHTS

Evaluation

Course Objective:

The objective of this course is to update DDA Careerists' awareness and understanding of current activities, problems, and trends in the Administration Directorate and its components.

1. Please indicate on the scale below the degree to which the course met its objective: \_\_\_\_\_

LOW HIGH  
1 2 3 4 5 6 7

2. What part of the course did you find the most useful?

*It would be difficult to say that anyone part would be more useful than another as there was such a wide range of programs discussed.*

3. What part of the course did you find the least useful?

*The contribution from the Office of Finance was poorly presented and gave a ~~very~~ ~~brief~~ sketchy view, ~~touching~~*

4. Please describe how the course benefited you.

*The course gave me a broad overview of the current trends and a review of different functions of offices under the DDA.*

5. What suggestions do you have for improving this course?

*Shorten the time for some of the speakers -  
Keep the time down to make it a 3-day course  
End the program late afternoon of the  
third day.*